



SWISS-CHALET
MERLISCHACHEN

MEETINGS INFORMATION

Your unique meeting at a unique place





WHO WE ARE

Swiss-Chalet Merlischachen consists of two different hotels in one town. Each hotel has its own flair and unique ambiance.

The infrastructure includes 13 conference and banquet rooms, 2 terraces, 1 Park by the lake, 1 restaurant, 1 bar and 1 wine cellar. All rooms have natural light, free Wi-Fi connection throughout the premises as well as the modernest technical infrastructure.

The hotels are accessible by foot within 1 walking-minute from one another. We offer about 150 free parking spaces in front of our hotels.

We have a wide range of diverse and exceptional activities to choose from in our region. Feel free to contact us for any further information.

Our partners for technical equipment, decoration, photography and transport will gladly assist you in organising the perfect meeting or event at Swiss-Chalet Merlischachen.

You can look forward to a professional and competent consultation offered by our Meetings & Events Team.

We look forward to your inquiry!

Jeannine & Karel Nölly
Hosts / Managers

Here we are



Swiss-Chalet
Eat. Drink. Shop.



Badi-Lounge
Merlischachen



Schloss-Hotel



Jagd-Schloss
**** Garni



Swiss-Chalet
Lodge

- 1 Check-in & information
- 2 Rooms Swiss-Chalet Lodge
- 3 Swiss-Chalet Restaurant
- 4 Swiss-Chalet Shop
- 5 Chalet Bar
- 6 Banquet- & Conference rooms
- 7 Sauna
- 8 Schlosspark / beach
- 9 Catholic church

- 10 Post office
- 11 Train station Merlischachen
- 12 Public beach
- ATM
- Public boat platform
- P Free parking
- W Grocery store



LOCATION & ADDRESSES

Schloss-Hotel

Chappelmattweg 4
6402 Merlischachen

Swiss-Chalet Lodge

Luzernerstrasse 204
6402 Merlischachen



SCHLOSS-HOTEL ★★★★★

Directly on the shore of Lake Lucerne, you can enjoy a unique ambience in 35 rooms. The sauna and the roof terrace and our own private backyard with direct access to the lake invite you to relax and linger.

Here we serve coffee breaks, aperitifs and cold buffets. Guests staying at the Schloss-Hotel may enjoy the rich breakfast buffet in Swiss-Chalet's Restaurant or on terrace in warm weather.

Facilities

	Ritter Saal	Schloss Stube	Gruppenraum	Schloss Galerie	Turm Terrasse	Schloss Park
Floor	Ground	Ground	First	First	Third	
Sq.m.	52 m2	34 m2	15 m2	26 m2	77 m2	1000 m2
Dimensions	9 x 5.8 m	7.2 x 4.7 m	4.5 x 3.3 m	6 x 4.3 m	8 x 9.6 m	42 x 68 m
Height	2.8 m	2.3 m	2.2 m	2.4 m	2.6 m	
U-Form	30 People	15 People	-	-	30 People	-
Meeting	25 People	12 People	-	-	25 People	-
Block	20 People	14 People	08 People	10 People	20 People	-
Theatre	40 People	25 People	10 People	-	30 People	100 People
Cocktail	70 People	-	-	40 People	40 People	250 People



SWISS-CHALET

The quaint Swiss-Chalet Lodge, a wooden house built in the 17th century in a typical Swiss farmhouse style, offers a unique atmosphere. Low ceilings, a lot of wood and creaky beams are an experience that is normally found in the airy heights of the mountains. Some rooms even have a shared bathroom on the corridor.

Guests staying in the Swiss-Chalet may enjoy the rich breakfast buffet in Restaurant Bränte or on our terrace in warm weather. Our meeting rooms are located in the white house «Trotte», which is connected to Swiss-Chalet.

Facilities

	Astrid Hall	Foyer Astrid Hall	Bacchus	Küfer Stube	Weinkeller
Floor	First	First	First	First	Basement
Sq.m.	115 m ²	61 m ²	32 m ²	40 m ²	53 m ²
Dimensions	14.6 x 17.9 m	11 x 5.5 m	8 x 4 m	8 x 5 m	10 x 5.3 m
Height	2.5 m	2.5 m	2.5 m	2.4 m	2.1 m
Banquet	96 People	28 People	-	18 People	-
U-Form	45 People	-	-	25 People	-
Meeting	45 People	25 People	-	20 People	-
Block	40 People	20 People	24 People	18 People	-
Theatre	100 People	70 People	-	30 People	-
Cocktail	120 People	70 People	-	50 People	30 People



SWISS-Chalet Restaurant

eat. drink. shop.

In the Swiss-Chalet restaurant swiss cuisine with its finesse is complemented with popularities from around the world. Dishes are prepared with selected products from the region and wisely combined with specialities from afar.

On two floors and four different rooms the cosy ambience invites you to linger. More than 20 cherry brands from the region are waiting to be sampled. The Cheese Fondue is served exclusively in the Bränte on the ground floor.

We are proud to be a distinguished member of the Confrérie de la Chaîne des Rôtisseurs, Caveau de Sabrage of the Confrérie du Sabre d'Or as well as a participant of "ächt SCHWYZ".

Our Swiss-Chalet Shop on the first floor offers culinary or decorative products which are specifically produced at the Swiss-Chalet, or are from the nearby vicinity. You will find certain articles also in our food.



Capacity ground floor

	Bränte links	Bränte rechts	Terrasse
Floor	Ground	Ground	Ground
Sq.m.	37 m2	35 m2	104 m2
Dimensions	8 x 4.6 m	7 x 5.0 m	104 x 16 m
Height	2.3 m	2.2 m	2.3 m
Restaurant set-up	35 People	33 People	76 People

Capacity first floor

	Buure Stube	Stübli	Richter Stube	Terrasse
Floor	First	First	First	Ground
Sq.m.	30 m2	15 m2	28 m2	57 m2
Dimensions	6 x 5 m	4.9 x 3.1 m	7 x 4 m	10 x 5.7 m
Height	1.8 m	1.8 m	2.1 m	2 m
Restaurant set-up	22 People	14 People	24 People	36 People



CHALET BAR

Located on the top floor of the Trotte, our Chalet Bar impresses with its high ceiling, massive wooden beams and modern interior.

The premises of the Chalet Bar can be booked as group rooms or for private parties.

Capacity

	Chalet-Bar	Foyer	Terrasse
Floor	2Second	Second	First
Sq.m.	120 m2	32 m2	24 m2
Dimensions	15 x 8 m	10 x 3.2 m	24 x 6 m
Height	2.4 m	2.8 m	-
Restaurant set-up	60 People	10 People	20 People



QUEEN ASTRID - PACKAGE

Full day package

CHF 96.00 per person and day – bookable from 8 people

Infrastructur	Conference room according to the number of attendees. Writing pads and pens will be provided for all attendees.
Conference technology	1 projector, 1 projector screen, 1 flipchart with papers and pens, 1 pin board, facilitator's case and wireless Internet connection
Drinks in the conference room	Unlimited water
2 coffee breaks	Coffee and tea selection, homemade smoothies, fresh sandwiches, homemade cakes, rolls, fresh fruits and chocolates
Business lunch	3-course-menu in our Swiss-Chalet restaurant. The food is freshly prepared with seasonal produce by our chef.
Drinks to accompany the lunch	Softdrinks and water unlimited 1 cup of coffee or tea per person

Half day package

CHF 72.00 per person and day – bookable from 8 people

The Queen Astrid package is also available as a half day package.

This offer includes the above mentioned services with only one coffee break either in the morning or in the afternoon and a conference duration of up to 4 hours.



KING PHILIPPE - PACKAGE

Full day package

CHF 82.00 per person and day – bookable from 8 people

Infrastructur	Conference room according to the number of attendees. Writing pads and pens will be provided for all attendees.
Conference technology	1 projector, 1 projector screen, 1 flipchart with papers and pens, 1 pin board, facilitator's case and wireless Internet connection
Drinks in the conference room	Unlimited water
2 coffee breaks	Coffee and tea selection, homemade smoothies, fresh sandwiches, homemade cakes, rolls, fresh fruits and chocolates
Business lunch	2-course-menu in our Swiss-Chalet restaurant. The food is freshly prepared with seasonal produce by our chef.
Drinks to accompany the lunch	Drinks will be charged based on consumption

Half day package

CHF 60.00 per person and day – bookable from 8 people

The King Philippe package is also available as a half day package.

This offer includes the above mentioned services with only one coffee break either in the morning or in the afternoon and a conference duration of up to 4 hours.



UPGRADES FOR YOUR EVENT

Welcome coffee (Coffee or tea, juice and croissants)	CHF	8.00	per person
Coffee machine in the conference room	CHF	8.00	per person
Unlimited soft drinks in the conference room	CHF	11.00	per person
Fruit basket in the conference room	CHF	5.00	per person

TECHNICAL SUPPORT

Swisscom PWLAN Internet connection			Inclusive
Facilitator's case standard			Inclusive
Flipchart	CHF	35.00	per piece
Pin board	CHF	30.00	per piece
Facilitator's case extended	CHF	65.00	per piece
Overhead projector	CHF	50.00	per piece
TV station	CHF	100.00	per piece
Lectern	CHF	150.00	per piece

A comprehensive package of the audio-visual equipment is also available. Please inform us of your personal wishes we will gladly prepare an individual offer. Should you need technical assistance on site, we can organize this for you with pleasure.



CHAMPAGNE – CASCADE

One of our highlights is the legendary Champagne Cascade. Turn your aperitif to a top-class event - your guests will be marvel!

A real eye-catcher - we open the Champagne bottle with a saber while the fanfare musician sets the tone.



Drinks are charged based on consumption. The flat rate for the fanfare musician is CHF 150.00.

CASCADEN CATERING

You have a location for your event? And a special highlight should be a cascade with champagne? – It's not a problem. We can make it for you also out from our hotel.

For your request please contact our event department, they will help you.



A UNIQUE WINE CELLAR

Good wines need a unique and perfect place to be matured. We store more than 200 different positions from the whole world in our cellar. We place a lot of value for the French and Swiss wines.

We have 20 different wines by the glass in our Chalet Bar, which is our highlight.

Upon request we serve aperitifs for maximum 30 persons in our wine-cellar.





SWISS-CHALET ACTIVITIES

Crossbow in Merlischachen

The crossbow-shooting club Merlischachen offers the possibility to try out their sport. And this without prior knowledge needed. Follow the footsteps of William Tell and travel into Switzerland's past. Discover something new. A fun crossbow shooting session is bookable from April to October for groups up to 40 people.

Supervision by experienced shooters is guaranteed. (Price on request, depending on the number of attendees)

Outdoor Escape Games Switzerland

Bring action and fun to your event with an escape game directly in our hotel. The game is suitable for small as well as for large groups. The Escape Game requires logical thinking and team spirit. The players solve the digital puzzle against pressure of time. Only if everyone cooperates you get the solution to the tricky task. A unique and breathtaking experience that will weld together your team for granted.

Walking Tour through Merlischachen followed by an Aperitif

We invite you for a walk through Merlischachen with a beautiful view of the lake and the mountains. On request you can combine the trip with a Kirsch tasting or a visit at one of Merlischachen's farms and have a cocktail.



EXTERNAL ACTIVITIES

Classic City Tour

Get to know important, humorous and true facts about Lucerne's history, churches, bridges, towers and of course, the Chapel Bridge with the water tower. The tour takes about 2 hours.

Boat trip on Lake Lucerne

Boarding and arriving is possible directly in Merlischachen. Scheduled ships operate daily from mid-May daily at the pier approximately 80 meters away from the Schloss-Hotel.

Trekking - Expeditions and Multi-day Tours in Hölloch

Hölloch, with its 200km explored passageways, is one of the largest cave systems in the world. Feel the power of nature in this mysterious giant cave.

Rope Park Rigi in Küsnacht

Experience the Rope Park Rigi on 7 routes and a stretch of about 4 km with several possibilities to transfer to another route. The levels vary and offer different challenges. The "Viper" route with a 20-meters high climbing track offers a real challenge even for real rope park pros.

Igloo Village Engelberg Titlis

In the midst of the romantic landscape, beautifully located with a breath-taking view over the mountains of central Switzerland you can find the Igloo Village of Engelberg.



SWISS-CHALET SHOP

Our Swiss-Chalet Shop on the first floor offers culinary or deco products which are specifically produced at the Swiss-Chalet, Merlischachen, or are from the nearby vicinity. You will find certain articles also in our food.

Would you like to make a gift to someone or take home a piece of Swiss-Chalet Merlischachen? Here you will find something appropriate!

By the way: we also sell our popular fondue mixture with the Swiss-Chalet quality label as well as all our wines off-premises.

- Ideal gifts for the table or in the room
- Your event will remain a unique memory for the guests
- The perfect gift: put together an individual giftbox with products of your choice



SWISS-CHALET SUNDAY BRUNCH

Not an everyday brunch at a unique place.

On the first floor of our Swiss-Chalet, you may enjoy our brunch with Champagne à discrétion every Sunday. The large selection is extended with dishes which will be made directly in the front of our guests. Should it be a warm scrambled egg or fresh sliced ham from the Berkel Machine or even the legendary Crêpes Suzettes. Let us spoil you and enjoy your Sunday with us at Swiss-Chalet.

falstaff

Every Sunday and Holidays from 10 am to 2 pm.

- A big varied buffet with cold, warm and sweet dishes as well as with dishes, which are cooked directly and live on spot for the guests.
- Champagne, mineral water, Tea und Nespresso-coffee à discrétion
- By appointment: free childcare from your-nanny.ch

Prices:

- Adults CHF 63.-, Kids from 7-12 years CHF 4.- per year of age
- Extra charge: CHF 43.00 per person (if you booked a room with breakfast)



MEETINGS & EVENTS TEAM



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LOCATION & ARRIVAL

Arriving by car

Highway A4a / E41 in the direction of Zurich
Interchange Rotkreuz in the direction of Schwyz, Gotthard
Exit at Küssnacht am Rigi
Turn left at the first roundabout
Straight ahead at the second and third roundabout
Reach Merlischachen with ease

Arriving by train

SBB train station Merlischachen - 5 minutes away from the hotel.

Parking

The entire hotel area has about 150 free parking spaces available for you. We will gladly reserve parking spaces for your event.

Check-in Information

The Check-in for all rooms and hotels takes place at the Schloss-Hotel.

Shuttle service

We would be happy to offer you a shuttle service for transfers between our hotels and Merlischachen train station or Lucerne main station, upon request.

TERMS AND CONDITIONS

FOR MEETING AND HOTEL ROOMS

1. Subject to the general terms and conditions

Purpose of these General Terms and Conditions (GTC) is the provision of event space and hotel rooms as well as the provision of other related to the execution of events agreed services by hotels Swiss-Chalet Merlischachen AG.

2. Option dates

Option dates are binding on both parties. The Swiss-Chalet Merlischachen AG hotels are entitled to dispose of after the option data without any of the reserved event space and hotel rooms elsewhere.

3. Change in the number of participants and event time

- 3.1 The organizer is obliged to the Swiss-Chalet Merlischachen AG Hotels to give the number of participants changes as early as possible. The Swiss-Chalet Merlischachen AG hotels are always endeavor to allocate unused reservations otherwise identical conditions. If successful, the organizers are not calculated costs.
- 3.2 The exact number of participants is notify the hotel at least 48 hours before the event. This information forms the basis of calculation. Take more subscribers than reported in an event, the actual number of participants is calculated. The Swiss-Chalet Merlischachen AG hotels guarantee the provision of the services agreed to a number of 5% additional participants to the agreed terms.
- 3.3 Deviation of the number of participants by more than 10% of the hotels are entitled to charge the agreed prices.

4. Cancellation by the organizer

- 4.1 A withdrawal of the contractor needed for effectiveness in writing.
- 4.2 If the event is completely canceled by the organizer, Swiss-Chalet Merlischachen AG hotels charge the following cancellation fees:

<u>Days before the event</u>	<u>Cancellation fee</u>
Until 6 weeks before the events starts	Free of costs
6 – 4 weeks before the event starts	30% of the booked Service
27 days – 8 days before the event starts	50% of the booked Service
7 days – 1 day before the event starts	70% of the booked Service
1 day – 0 days before the event starts	100% of the booked Service

- 4.3 If no amount of food and drinks was contractually agreed, the lowest priced of the valid event offer 3-course meal is used as a basis for the cancellation fee. The calculation of food sales is then according to the formula: banquet menu price times the agreed number of persons. The beverage revenue is calculated as 50% of food sales.
- 4.4 The contractor is free to prove that the hotel incurred no damage or damage to the hotel were lower than the required compensation package.

5. Obligations of the Client / changes number of Rooms

- 5.1 The client and the Swiss-Chalet Merlischachen AG hotels arrange the intended number of required hotel rooms in the order confirmation.
- 5.2 The Client is the Swiss-Chalet Merlischachen AG hotels at least five days before the event, the fixed number of required hotel rooms known.

- 5.3 If the effective number of required hotel rooms deeper than that agreed in the order confirmation Rooms, compensation for unused rooms still calculated based on the fixed number of rooms, unless the Swiss-Chalet Merlischachen AG hotels were not required room rent elsewhere.
- 5.4 If no timely notification of the definitive number of rooms, the information from the order confirmation shall be definitive.
- 5.5 For no-shows, cancellations not made on time or early departures will be charged 100% of the agreed price for the first / next night the original residence

6. Room Availability, Delivery and Return

- 6.1 The contractor shall have no right to be provided specific rooms unless the hotels have confirmed the provision of a specific room.
- 6.2 Reserved rooms are available to the contractor from 4 p.m. on the agreed day of arrival.
- 6.3 On the agreed day of departure the rooms to be provided to hotels cleared at 10:30 a.m. clock the latest. Late check-out must be arranged at least one day with the Swiss-Chalet Merlischachen AG hotels. If the room without consultation with the Swiss-Chalet Merlischachen AG hotels longer indicated as 12 p.m. clock are used, the hotel can also provide the damage incurred by them for the additional use of the room until 15:00 clock the daily room rate calculation, from 3 p.m. 100 % of the full accommodation rate (list price). The contractor is free to prove the hotels that this is caused little damage.

7. Obligations of the Client / change the number of participants

- 7.1 The client and the Swiss-Chalet Merlischachen AG hotels arrange the intended number of event participants in the order confirmation.
- 7.2 The fixed number of event participants have the hotel no later than the times listed in the following table shall be notified in writing before the deadline to ensure careful preparation:
 - up to 15 persons 3 working days in advance;
 - from 30-50 people 5 working days in advance;
 - 50 persons 7 working days in advance.
- 7.3 The number of participants changes require the approval of the hotels.
- 7.4 The calculation for services that makes the hotel on the number of registered persons (such as food, drinks, etc.), the actual number of persons charged with an increase of reported and contractually agreed number of participants.
- 7.5 In the event of a reduction of the contractually agreed number of participants, the provisions in paragraph 4.2.
- 7.6 Reducing the number of participants by more than 10% of the hotels are entitled to increase the agreed prices reasonable and to exchange the confirmed room.
- 7.7 If no timely notification of the final number of participants, the information from the order confirmation shall be definitive.
- 7.8 Sub-letting of rooms and spaces is only permitted with the explicit permission of the Swiss-Chalet Merlischachen AG hotels.
- 7.9 Under Spread Offers are always subject to change

8. Food and Drinks

- 8.1 Food and drinks are always available from the Swiss-Chalet Merlischachen AG hotels. Exceptions require the approval of the hotel and a written agreement with the Swiss-Chalet Merlischachen AG hotels. In this case, the hotel is entitled to charge a service fee

and corkage. Service fee and corkage form the subject of a separate agreement.

- 8.2 The Swiss-Chalet Merlischachen AG hotels do not accept any liability for the preservation of food to be taken after an event from the hotels to the self eating outside the hotel.
- 8.3 The organizer known, not later than two weeks before the event starts, the final menu and wine selection.

9. Beginning and end of the event

- 9.1 Beginning and end of the event will be agreed in the order confirmation. Subsequent changes to the agreed times require the approval of the Swiss-Chalet Merlischachen AG hotels. Changed without the prior written consent of the hotels the agreed start and end times of the event, the hotel may charge additional costs of the service provision into account, unless the hotels fault.

10. Resignation of the hotel

- 10.1 The hotels are entitled to compensation for justifiable reason to withdraw from the contract if, for example,
- Force majeure or other not by the hotels
- Make the full fulfillment of the contract impossible circumstances beyond.
- Room or events with misleading or false information
- material facts are posted.
- The hotels have reasonable cause to believe that the Use of the hotel's services might jeopardize the smooth operation the safety or reputation of the hotel in public can compromise, without which this the rule- or organization of the hotel is attributable.
 - An unauthorized sub-letting is present.
 - An official order.
 - In the event of a change of ownership or operator, a temporary or permanent closure or a restructuring of the company with a notice period of two months.
- 10.2 If an agreed advance payment is not made after the lapse of a reasonable grace period set by the hotel, the hotels are also entitled to withdraw from the contract.

11. Liability for damages

- 11.1 Losses and damages
- For damage or loss of inventory of fixed or mobile Swiss-Chalet Merlischachen AG hotels that are caused during the event or the construction, the organizer is liable without proof of debt by the hotel. The Swiss-Chalet Merlischachen AG hotels may require appropriate insurance.
- 11.2 Use of decorative materials
- The use of decorations or other objects shall require the approval of the Swiss-Chalet Merlischachen AG hotels. All decorative material must conform to fire regulations (fire protection class 5.3). Brought along by the principal decoration material, congress material, such as documents, boxes, etc. must be picked up immediately after the event again. Unclaimed decoration material, congress materials, documents, boxes, etc. is disposed of at the expense of the customer from the Swiss-Chalet Merlischachen AG hotels.
- 11.3 Rejection of liability for objects
- For loss or damage not assume any liability the Swiss-Chalet Merlischachen AG hotels. Should they be insured against fire, water, theft, damage or any other danger, the organizer has to get the insurance.

12. Reimbursement of expenses

As far as the Swiss-Chalet Merlischachen AG hotels for the client procure technical equipment or other services from third parties, acting on behalf and for the account of the client. The Client undertakes to replace the hotels, all expenses and uses which have

made proper execution of the hotels and to free the Swiss-Chalet Merlischachen AG hotels of the liabilities incurred. The customer is responsible for careful handling and proper return of the rented on his behalf technical facilities.

13. Warranty

Faults on the application made by the Swiss-Chalet Merlischachen AG hotels available technical facilities be resolved by the technical service of the hotel and do not justify a reduction in the remuneration. A fault cannot be rectified, the compensation will be reduced by the amount of the rent for technical equipment. Further claims are expressly excluded.

14. Volume control

On the outdoor area of the Swiss-Chalet Merlischachen, there is a volume limit of 70decibels. This is to be strictly observed by the organizer and can be controlled and enforced by the staff of the Swiss-Chalet Merlischachen. If events or parts of an event exceed this limit (or if amplifiers are used), this requires the consent of the Swiss-Chalet Merlischachen. It is also important to observe the midday rest (12:00-13: 00) and night rest (from 22:00) in the Schloss-Park and on the Jagd-Schloss Terrace. During or after this time any event must be held in the premises of the Swiss-Chalet Merlischachen.

15. Advertising

Newspaper advertisements and flyers that contain invitations to events of any kind in the Swiss-Chalet Merlischachen AG hotels, require the written consent of the hotel. If a publication without the consent of the hotels and thereby adversely affecting the essential interests of the hotels, the hotels reserve the right to cancel the event. Resulting costs, loss of revenue and possible claims for damages shall be borne by the organizers.

16. Terms of payment

- 16.1 Payments
- The Swiss-Chalet Merlischachen AG hotels are entitled to request the client to sign the agreement after confirmation of order or an amount of 50% of the expected payment as a prepayment. In addition, 40% of the expected invoice amount is payable 6 weeks before arrival. The final settlement is due the check-out. For clients based / resident abroad up to 100% of the expected compensation be provided as an advanced invoice.
- 16.2 Payments shall be due without any deduction within ten (10) days after the date of the payment.

17. Liability for payment

- 17.1 If the client is not at the same time, the organizer, the organizer has to sign the confirmation of order, and thus applies to the Swiss-Chalet Merlischachen AG hotel opposite also as principal. In particular, the organizer shall be liable jointly and severally with the principal for the entire fee. This liability extends to additional, related services participants of the event, unless expressly direct payment as been agreed.

18. Final provisions, applicable law and jurisdiction

- 18.1 Changes or additions to the contract, the acceptance of these Terms and Conditions for Hotel Accommodation should be made in written form.
- 18.2 Swiss law applies to this contract.
- 18.3 The parties expressly agree that the exclusive jurisdiction Merlischachen is jurisdiction. The place of performance for all obligations arising from the contractual relationship is Küssnacht

Merlischachen in Juli 2018